

4 OFFICERS

4.1 The Officers of the Club shall be as follows:

4.1.1 Hon. President	Non-Executive Officer
4.1.2 Hon. Chairperson	Executive Officer
<u>Add – Hon. Vice Chairperson</u>	<u>Executive Officer</u>
4.1.3 Hon. Secretary	Executive Officer
4.1.4 Hon. Treasurer	Executive Officer
4.1.5 Hon. Fixture Secretary	Executive Officer
4.1.6 Hon. Club Captain (Chairman of Selectors)	Executive Officer
4.1.7 Hon. Club Welfare Officer	Executive Officer
4.1.8 Hon. Colts Chairman	Executive Officer
4.1.9 Hon. Cricket Development Officer	Executive Officer
<u>Add – Hon. Head of Bar and Social</u>	<u>Executive Officer</u>
<u>Add – Hon. Head of Facilities and Grounds</u>	<u>Executive Officer</u>
<u>Add – Hon. Head of Marketing</u>	<u>Executive Officer</u>

GENERAL COMMITTEE

6.1 The affairs of the Club shall be controlled by a General Committee comprising of the Executive Officers of the Club and up to 4 other Members elected from, and by, the Full Members of the Club. Active playing members are encouraged to put themselves forward to sit on the committee. The General Committee shall meet at agreed intervals and not less than four times per year.

6.2 Committee members are encouraged to form a support network in the form of a Sub-committee / Working group / Volunteers to act in a supporting roles to help manage the specific areas of responsibility; the Vice Chairperson is specifically empowered to support committee members in forming their support network by encouraging members / parents to take a more active role in the running of the club.

As a guide the more involved the area of responsibilities are, the larger and more structured the support network should be.

A Sub-Committee should have a structure with a separate secretary (appointed by the Chair of the Sub-committee) who shall take and record minutes that shall be reported back at the next General Committee Meeting.

A working group is less formal and meetings need not be recorded although the outputs should still be reported within the normal business of the General Committee.

Volunteers are purely helpers in the respective areas

6.3 The duties of the General Committee shall be:

6.3.1 To control the affairs of the Club on behalf of the Members

6.3.2 To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by Members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account and the following Officers shall be authorised to sign Club cheques: two from the Chairperson; Treasurer and Secretary

6.3.3 To co-opt additional members of the Committee as the Committee feels this is necessary. Co-opted members shall not be entitled to a vote on the Committee.

6.3.4 To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.